**Livermore Fire Protection District**

**Board of Directors Meeting**

**Minutes – March 17, 2022**

**Attendance:**

Alan VanArsdale – President and Director

Gary Burk – Director and Acting Secretary

Cindy Cosmas – Treasurer and Director

Bruce Huey – Director

Wanda Pomeroy – Director

Karyn Coppinger – Grant Manager

Joel Meeter – for Chief Herrington

Mark Steputies - Candidate for Director

Heather Bennet – Candidate for Director

1. **Meeting called to order** by Alan at 1634

**II Public Access**

Mark Steputies –candidate, by invitation

Heather Bennetts – candidate, by invitation

. Candidates introduced themselves

**III Reports of Officers, Boards and Standing Committees**

**A:** Act. Secretary reports no new filings or Notices

**B:** Grant Report – Karyn

See Karyn’s report

**C:** Chief’s Report from Joel Meeter

Recent large tractor/trailer fire, several medical calls

New prospective member – Seth Walrin, 1 yr probation required.

Poudre Fire quits management of UCH contract, works to have

Larimer Cnty take over. Important because we do not want responsibility

of transporting patients.

Fire hose and Wildland PPE not yet received via grant funds.

$24K due next Feb on new type 4 vehicle.

Still need to arrange Appreciation Dinner (from 2021)

County Commissioners will not pay $550/mo for Annex water. Cost is

independent of usage.

All apparatus is functional.

Discussion of new 501.c3 - IRS approval not expected until late 2022.

We’ll attempt to preserve LFRF functionality. It seems Heather Bennetts

Has skills and experience in this area.

Joel presented a worksheet of all vehicles, with expected life, expected cost,

and amortized replacement value.

**D:** **Website**

Livermorefire.org now up and running via “Streamline Special District ISP”.

Mary Makris and Patty Herrington have volunteered to become system administrators.

Gary will support them as needed.

Board Minutes and meeting agendas to be posted publicly.

**E:** **Replacement Secretary needed**

Jane Burk will resign as LFPD Board Secretary before April/May election of new board members. The Board needs to provide a new Secretary in April to be prepared.

**F: Treasurer’s Report**

See Cindy’s report

$15,782 carried over from 2021 vehicle fund

Bruce asks that the $78,726.50 allocated for the new Type 4 be separated from the $105,116.31 Net Ordinary Income for Feb, 2022, considering the input from LFRF to be extraordinary.

Tax deposit in March for $53K.

Worker’s Compensation paid

Extrication equipment bought in March, grant refund expected in April, Karyn to check last year’s results.

(Wanda moves to accept, Gary 2nds, unanimous favor)

**G: Mill Levy progress**

Bruce sent BOD email with Lyon-Gaddis definitions and explanations of prohibitions on BOD use of LFPD funds to promote election. Briefly, directors must avoid use of dept funds and make clear that promotional activities are personal, as private citizens and not as Directors.

Lyon-Gaddis billed and received $600. Total budget for mill levy action is $10K .

**H: Resolutions to cancel election of Directors and appoint Election Official.**

If the number of candidates does not exceed number of seats up for election, no election

Is required, candidates approved by acclamation.

Joel Funk is designated as Election Official.

Both documents signed by President VanArsdale and cosigned by Act. Sec. Burk.

Alan moved and Bruce 2nd.

**I: Require selection of new secretary to officiate election of Directors.**

Required at April BOD meeting

**Meeting Adjourned at 1806**

**Approved by Director – President \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**