

# LIVERMORE FIRE PROTECTION DISTRICT

## Board of Directors Meeting Minutes

July 20<sup>th</sup>, 2023

Meeting called to order by Bruce Huey at 4:37

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### In Attendance

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NAME	TITLE	IN ATTENDANCE
Bruce Huey	President	Present
Cindy Cosmas	Treasurer	Present
Sheri Furlott	Secretary	Present
Mark Steputis	Director	Present
Wanda Pomeroy	Director	Present
Chad Uthmann	Director	Present
Karyn Coppinger	Grant Manager	Present
Jim Herrington	Fire Chief	Present
Deb Shafer	LFPD Foundation	Present

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### Public Access and Comment

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Jennifer Lang - Resident

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### Secretary's Report of Filings/Notices

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None

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### Grants Report

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See attached reports.

- We were not awarded a grant from Larimer County for thermal imaging cameras. Officials stated we did not specifically fundraise for this grant. Karyn feels we are weak in this area and proposes a new system for applying for grants using a "project tracker". Using a spreadsheet, we could identify needs then search for local funds or make a request from the foundation. Granting agencies could then see our plan of action for each grant. Mark S. advised this "business plan" would be beneficial to the agency in general allowing for fundraising, community education and interaction with granting agencies. Chad U. has successfully used an AI program for applying for grants.

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## Fire Chief's Report

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See attached reports.

- Patti H. distributed data on number and types of incidences this year. This data is collected using the reporting management system.
- Zoll data- we are finally getting data transferred from our old system.
- Our co.gov designation should be available very soon.
- Our physician advisor with UCH will not allow qualified trainers to teach mandatory classes. This is a very poor process and a burden to fulfill required training.

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## Corrections/Approval to Last Month's Meeting

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A motion to approve the minutes from June 15<sup>th</sup>, 2023 was made by Cindy Cosmas and seconded by Wanda Pomeroy. Motion approved

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## Treasurer's Report

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See attached report.

A motion to approve the treasures report was made by Sheri Furlott and seconded by Mark Steputis. Motion approved.

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## Unfinished Business

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None

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## New Business

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Deb Shafer presented a foundation report for July 2023. See attached report.

- The LFPD Foundation has created a mission statement and business plan with itemized priorities.
- They have exciting fundraising opportunities scheduled. The first is a barn dance this November.
- Deb has distributed proposed by-law changes and requests board action and approval asap.

Motion to adjourn was made at 6:38p.m. and was passed unanimously.

Next meeting will be held: August 17th 2023.

Approved by Director-President

Bruce E. Huey

Attested to by Director

S Furlott

Livermore Fire Protection District  
Grant Report July 20, 2023

No.	GRANT NAME	ITEM/EQUIPMENT	STATUS	Project Cost (\$)	TOTAL GRANT AWARD (\$)	LFPD MATCH (\$)
<b>Current Existing Grants</b>						
1	Volunteer Fire Assistance (VFA)	Extended incident support equipment including fire hoses and hardware, a portable water tank, and safety signs. This would be a reimbursement grant.	Request for reimbursement of \$9,608.92 was submitted July 7, 2023.	\$20,183.75	\$19,217.84	\$10,574.83
2	Northeast All Hazards Region (NEAHR) Homeland Security Grant	8 dual band radios plus accessories. This would be a reimbursement grant.	Submitted Jan 2, 2023. If the state receives full funding from Homeland Security, our funding would be awarded in Feb 2024.	\$30,178.08	\$20,000 recommended for funding	Estimated \$10,178.08 (maximum grant award would be \$20,000).
3	Emergency Medical and Trauma Services (State EMS grant)	Zoll X; 12 lead EMS cardiac monitor. This would be a reimbursement grant.	Grand was awarded. Awaiting contract from the state. Once executed, state will provide a purchase order. <b>Purchases can't be made until the purchase order is in place (expected Q3)</b>	\$47,395.35	\$20,169.62.	\$27,225.73
4	Larimer County Fire Agency Grant	Hose reducers and portable generator for extended incident support. This would be a reimbursement grant.	We were awarded \$4,200. Quartermaster Shafer to order equipment.	\$5,200.00	\$4,200.00	None
5	Statewide Internet Portal Authority (SIPA) microgrant	6 digital notebooks.	Application for \$1,936.56 submitted July 13. Awards to be announced Sept 11 – 15.	\$1,936.56 plus shipping	TBD	None
5	HB 22-1194	Equipment grants. We should evaluate what equipment we asked for but did not receive last year. For this grant, the state buys and delivers the equipment we need, so no money involved.	Chief Herrington has requested input from leadership. Application is open July 24 and is due Aug 21.	\$0	\$0	\$0

No.	GRANT NAME	ITEM/EQUIPMENT	STATUS	Project Cost (\$)	TOTAL GRANT AWARD (\$)	LFPD MATCH (\$)
6	CREATE	50% of registration, lodging, and travel to the EMSAC conference	EMSAC registration (early bird pricing through Sept 1) and the CREATE (application due Sept 5) grant are open.	TBD	TBD	50%
<b>Coming up soon</b>						
7	CL Fires	TBD. This grant is available at any time, \$500 max. We have used it for firefighting equipment and mannikins in the past. This would not be a reimbursement grant, they typically send a check.	Use this grant at any time.			
8	Fire Fighter Safety	Four thermal imaging cameras.	Grant to open in Dec.			
9	VFA	TBD	Grant to open in Oct.			
10	State EMTS	TBD	Grant to open in Dec.			

Calls: 19 calls since last BOD

.3 Acre wildfire (USFS) Station 5 area

Cardiac Arrest on a 36 YOF

6 MVAs 1 With extrication

1 Fatality

1 Snake Bite

Office: Zoll reporting working OK. Still learning

Co.gov SOON

Web page: SOON-ISH

A citizen wants to volunteer. MA in IT with experience in Web design and other things

Membership: 1 very experienced EMT and instructor in the initial period of membership

Apparatus: E132 needs electrical work. Replaced Batteries and charger/inverter

Med 1 need: Upgraded emergency lighting. Replaced both alternators.

Extended Incident Trailer: In next week. (Will need to pay Maxey)

Some stock already on hand, county grant for \$4000 to help.

Colorado Division of Fire Prevention and Control has delivered a "new" Type IV.

5 ton, first Gulf War vintage

Planning of dedicating the Foam 4 chassis and moving the fuel cell from Support 1 to this truck

Old E131 ow E13R (Reserve)

Currently at my house, with plan to move to the Annex when Annex is ready

Mutual aid agreement: Joel F to create a Docusign document for departments (Pending)

Cost recovery contract: No new information

Training: Emphasis on training and documenting training for members on both New E131, and E432

EMS: Met with UCH and other departments under UCH Med control and training. No positive movement. Other departments are having the same issues we are (Those outside of NLCERA)

Station 1. A TON of work was performed by Tim and Craig. Well researched and reasoned. Apx \$4000 in parts including a new water heater. A few things left to see if they will need to be replaced. This is about 10% of what an RO company had estimated.

Station 2: Weed control and grass mowed. Neighbors seem to notice.

Annex: In contact with county. Have inspected the inside. Road/Bridge need to do a LOT of cleaning of Hazmat. Will document things that need repair and discuss with county. Water agreement is for 8,000 gallons/month for \$584/month and \$3.50/1000 gallons after. We will consider putting in a 2000 gallon or larger tank for fire water.

Other costs: Estimate about \$60-100/ mo for electric

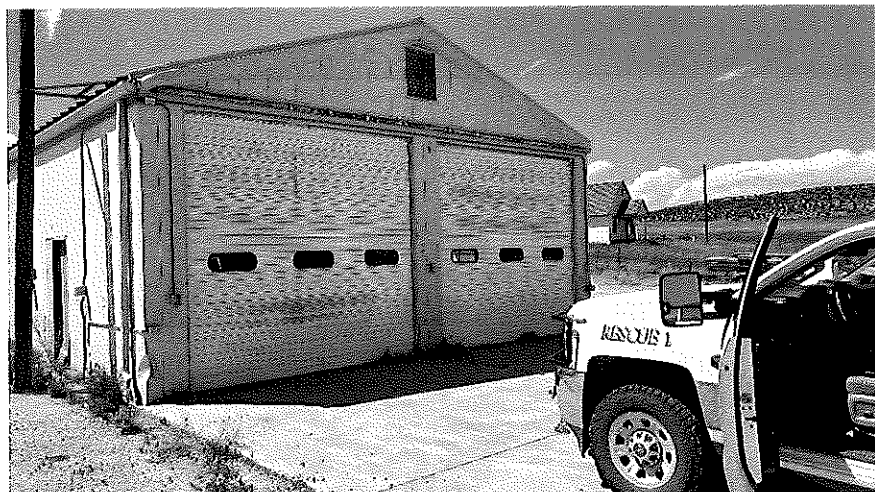
\$120/year to pump septic

\$120/Propane in winter

\$ Insurance???????

Have asked VFIS for a quote.

Thank to the BOD members for a great Celebration. We all enjoyed it!



## Livermore Fire Protection District

## Balance Sheet

As of June 30, 2023

	<u>Jun 30, 23</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Building Fund - Savings	65,548.15
Capital Reserve Fund-Vehicle	16,785.32
Emergency Catastrophic Fire	62,930.06
Emergency Reserve Fund - TABOR	7,579.00
General Fund - Checking	104,184.79
Red Mountain Building Fund	40,000.00
<b>Total Checking/Savings</b>	<u>297,027.32</u>
<b>Total Current Assets</b>	297,027.32
<b>Fixed Assets</b>	
New E131 Engine	193,820.40
Type IV Brush Truck - 2022	325,453.00
<b>Total Fixed Assets</b>	<u>519,273.40</u>
<b>TOTAL ASSETS</b>	<u><u>816,300.72</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Long Term Liabilities</b>	
Tax-Exem Lease -New E131 Engine	103,820.40
Tax-Exemp Lease - Type IV Brush	139,358.97
<b>Total Long Term Liabilities</b>	<u>243,179.37</u>
<b>Total Liabilities</b>	243,179.37
<b>Equity</b>	
Opening Bal Equity	156,917.14
Retained Earnings	277,026.56
Net Income	139,177.65
<b>Total Equity</b>	<u>573,121.35</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>816,300.72</u></u>







## July 2023 LFPD Foundation Report

1. Last meeting was 6/25 at 452 Granite Ridge, Bonner Peak Ranch. The next meeting is 7/26 at 7:00 PM at the same location. The members present at the last were Deb Shafer Cynthia See and Jeannette Cassalia
2. The Foundation's account balance is \$32,434.65
  1. Approximately, \$18K is reserved for the balance on the Incident Trailer available upon request.
  2. The Boot Drive raised \$17.2K. Most was deposited into the Foundation's account except for a \$5k check that Bruce had deposited.
3. The next fundraiser is a Barn dance on Nov 4 2023.